

## **Cancellation and No Show Policies**

Dear Patient:

We strive to render excellent medical care to you and the rest of our patients. In order to do so we have had to implement an appointment/cancellation policy. This policy enables us to better utilize available appointments for our patients.

### **Scheduled New Patient Appointments**

As a courtesy, we contact you two business days prior to your appointment as a reminder. If we leave you a message, please confirm your appointment by calling our office; messages may be left with our answering service. If we have not received a confirmation from you, your appointment will be cancelled 24 hours prior to your appointment. You will need to contact the office to reschedule.

### **No Show Policy**

A "no show" is someone who misses an appointment without canceling it at least 24 hours in advance or who fails to keep a scheduled appointment. In the event a 24-hour notice is not given, a fee of \$95.00 will be charged for missed office consultations.

**NOTE: THESE FEES ARE NOT COVERED BY YOUR INSURANCE COMPANY.**